




# Human Resource Management AAS Degree Courses

<b>Award</b>	Associate of Applied Science (AAS)
<b>Credits</b>	65
<b>Enrollment</b>	Full-time, Part-time
<b>Program Start</b>	Fall, Spring, Summer
<b>Time to Complete</b>	2 years
<b>Course Format</b>	Face-to-Face, Online

## 2023–2024 Suggested Sequence of Study

 **The following suggested sequence of study is for new full-time students starting the program Fall 2023, Spring 2024, or Summer 2024.** Part-time students should visit with a program advisor for a modified sequence of study.

 **When registering for classes refer to Self-Service > Student Planning to view your specific program requirements, your progress, and ensure proper registration.**

 Courses are subject to change.

- ◆ General education course.
- ▶ Course has a prerequisite and/or corequisite.
- Course meets 100% online.
- E Course meets face-to-face after 5:00pm.

### Term 1

BUS-102 Introduction to Business	3
ENG-105 Composition I ▶	3
MGT-101 Principles of Management	3
PSY-111 Introduction to Psychology	3
SDV-108 The College Experience	1
Human Resource Management Elective	3
<b>Total Credits 16</b>	

**Term 2**

ACC-152 Financial Accounting ►	4
CSC-110 Introduction to Computers ►	3
MGT-142 Problems and Issues in Supervision and Management	3
MGT-170 Human Resource Management	3
SPC-101 Fundamentals of Oral Communication	3

**Total Credits 16****Term 3 — Summer**

BUS-903 Business Field Experience ► <i>Required summer course</i>	3
Math Elective	3

**Total Credits 6****Term 4**

BUS-183 Business Law	3
MGT-174 Training and Employee Development	3
MGT-177 Staffing	3
MGT-180 Management and Labor Relations	3
Human Resource Management Elective	3

**Total Credits 15****Term 5**

BUS-180 Business Ethics	3
MGT-178 Employment Law	3
MGT-190 Employee Compensation and Benefits Management	3
Human Resource Management Elective	3

**Total Credits 12**

### Human Resource Management Electives

ACC-156 Managerial Accounting ►	4
ECN-120 Principles of Macroeconomics ►	3
ECN-130 Principles of Microeconomics ►	3
ENG-106 Composition II ►	3
MGT-110 Small Business Management	3
MGT-121 Project Management Basics	3
MGT-590 HR Certification Prep <i>Terms 4 and 5 elective</i>	3
MKT-110 Principles of Marketing	3

### Math Electives

MAT-102 Intermediate Algebra	4
MAT-110 Math for Liberal Arts ►	3
MAT-121 College Algebra ►	4
MAT-128 Precalculus ►	4
MAT-134 Trigonometry and Analytic Geometry ►	3
MAT-156 Statistics ►	3
MAT-210 Calculus I ►	4
MAT-216 Calculus II ►	4
MAT-219 Calculus III ►	4